

# REQUEST FOR PROPOSAL

EXPERIENCE  
**GOLDCOAST™**

<b>Client Name</b> <i>Company Full Name</i>	
<b>Agent Company Name/Contact</b> <i>Remarks: If this lead come from an agent</i> - Company Full Name - Location	
<b>Company Website</b>	
<b>Event Name</b> <i>Official/Full Event Name</i>	
<b>Proposed Travel Date/ Month</b> <i>Departure and return dates, any specific brief on days of the week for travel, i.e. not over a weekend?</i>	
<b>Number of expected delegates</b> <i>Please provide a realistic delegate number or range (not including company staff)</i>	
<b>Nights</b> <i>Number of nights of accommodation potentially required per delegate <b>(2-night minimum)</b></i>	
<b>One group/by waves</b> <i>Will the group be arriving together or in a number of waves? How many waves over what period?</i>	
<b>Australian destination/s bidding?</b>	
<b>Competitors</b> <i>What countries is Australia bidding against?</i>	
<b>Group Profile</b> <i>Gender and age</i>	
<b>Accommodation</b> <i>Twin Share / Single 3-, 4- or 5-Star Hotel preference</i>	
<b>Gala Dinner</b>	

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<p><i>Type of event, number of guests, nature of the event</i>  <b>(Note- Mandatory for Dinner or Meeting)</b></p>	
<p><b>Seminars/Conferences</b>  <i>Nature, duration, size and number of events the group will participate in.</i>  <b>(Note- Mandatory for Dinner or Meeting)</b></p>	
<p><b>Other Program inclusions</b></p>	
<p><b>Team Building Activities</b>  <i>Remarks: Please indicate the brief on activities or requirements</i></p>	
<p><b>Past destinations and group sizes</b>  <i>What destinations have been used historically and the size of past groups.</i></p>	
<p><b>Bidding process and decision date</b></p>	
<p><b>Special Requests</b>  <i>Remarks: Please provide any other intel or information to help prepare the proposal</i></p>	

**Terms and Conditions:**

- Group size between 70 to 250 people with a minimum of 2-night stay on the Gold Coast
- Gold Coast itinerary must include a formal meeting or function
- Accommodation and Experiences must be with Experience Gold Coast Partners
  - [Find a Supplier - Website](#)
  - [Meeting Planners Guide](#)
- Event must be delivered by 30 June 2027
- Funding offered until exhausted
- Funding paid, 90 days post event based on the below information provided to Experience Gold Coast:
  - Provide final itinerary
  - Room list for final delegate numbers for accommodation
  - Invoices to be provided from:
    - Experiences
    - Transportation
    - Hotel Accommodation
    - Function or Meeting

***Please email your completed form to us [here](#).***